**Tonganoxie LIbrary Board of Directors**

**August 8, 2018 - Meeting Minutes**

**Library Board Attendees:** Angela Bowlin, Allyson Brumley, Brian Manus, Steve Skeet, Teri Morgan, and Meagan Vestal

**Also Present:** Rhonda McReynolds

**Not Present:** Brittany McWilliams, Haley Wells, Jake Dale, and David Frese

**Call to order:** Meeting called to order at 7:13pm by Skeet

**Agenda:**Bowlinmoved to approve the agenda. Manus seconded. Passed unanimously.

**July 2018 Minutes:**Manusmoved to approve the July 11, and July 26 minutes. Bowlin seconded. Passed unanimously.

**Committee Reports**

**Finance Committee Report:** Nothing to report. Finance committee report is being tabled until next month.

**Personnel Committee Report:** Nothing to report.

**Grounds Committee Report:** Nothing to report.

**Library Run:** Nothing to report.

**Foundation:** Nothing to report.

**Friends of the Library:** Nothing to report.

**New Building Committee:** Skeet spoke about the city council approving the Memorandum of Understanding at their last meeting. On the agenda of the city council meeting, someone asked for permission to serve alcohol in the community room of the library. Skeet spoke to council members and explained that the Board had no knowledge of this and that we did not want that responsibility. It was then denied by the council.

**New Business**

**NEKLS Training for Board Members:** Members spoke about the training video they watched for NEKLS accreditation. Not all members have completed the training so the discussion is being tabled until the next meeting.

**Vacation/Holidays:** There was discussion about holidays and setting a schedule in the policy for holidays that the library will be closed. Vestal made a motion to approve the 2018 Holiday schedule as proposed. Brumley seconded. Passed unanimously. Double time pay for Memorial Day weekend and Labor Day weekend discussion is being tabled until the next meeting.

**Director’s Report**

**Meet the Staff:** Rhonda McReynolds introduced herself the board and shared a little about her history working with the library and about herself. She also explained the discrepancy noted in a previous meeting to the statistics. The issue has been resolved. Rhonda explained her process of purchasing materials.

**Adjournment:**  Brumley adjourn the meeting. Bowlin seconded. Passed unanimously. Skeet adjourned the meeting at 7:39pm.