

**Tonganoxie Library Board of Directors
July 31, 2017 – Special Meeting Minutes**

Attendees: David Frese, Nicole Holifield, Brian Manus, Brittany McWilliams, Teri Morgan, Steve Skeet, and Meagan Vestal

Absentees: Jake Dale

Call to Order: Meeting called to order at 6:30pm by Skeet.

Executive Session: Motion from Morgan to enter Executive Session to discuss RFQ evaluation results and companies to move to the interview process. Vestal seconded. Discussion occurred. Vote was taken with 5 aye and 1 nay (Frese). Executive Session was entered at 6:31pm. Executive Session was exited at 6:45pm. Record will reflect that no action was taken during Executive Session.

Legal Discussion: Discussion occurred regarding the potential of obtaining legal counsel from a Commercial / Real Estate lawyer regarding a contract with the building contractor.

Building Design Firm Interview: Vestal moved to select McCarthy, Dunn, and Turner as the top three firms to interview as a result of the scoring. Morgan seconded. Discussion occurred. Motion was rescinded. Manus moved to select Dunn, Turner, and BA Green as the top three firms to interview as a result of the scoring. Frese seconded. Discussion occurred. Passed unanimously.

Adjournment: Frese motioned to adjourn at 7:44pm. Vestal seconded. Passed unanimously.